

Genoa Public Library
Board of Trustee Meeting Minutes
November 15, 2021

- I. CALL TO ORDER – Meeting was called to order at 6:57 pm by Vice President Donna Bradshaw. Trustees present: Steven Veeneman, Julie Leffelman, and Jennifer Lechelt. Trustees absent: Jim Hansen. Also present: Library Director Jen Barton and Isabella Giannelli.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Julie. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. CLOSED SESSION – At 7:02 pm, Steven made a motion to go into closed session pursuant to 5 ILCS 120 of the Open Meetings Act for the consideration of 5 ILCS 120/2(c)3 to discuss the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance. Second by Julie. Vote: Yes/4, No/0. Closed session was adjourned at 7:08 pm. Open session was resumed at 7:09 pm. Steven made a motion to appoint Isabella Giannelli as a Trustee of the Genoa Public Library District. Second by Julie. Vote: Yes/4, No/0. Secretary Jen Lechelt swore Isabella Giannelli in as our newly appointed Trustee.
- VI. APPROVAL OF MINUTES – Steven moved to approve the minutes from October 18, 2021. Second by Jennifer. Vote: Yes/4, No/0, Abstain/1
- VII. CORRESPONDENCE
 - i. Jen shared that we had \$100.00 in donations in the memory of Susan Walker.
- VIII. TREASURER’S REPORT – Steven moved that we place \$19,042.61 on the record for audit for the month of October. Second by Julie. A roll call vote was taken: Steven-yes, Julie-yes, Jennifer-yes, Donna-yes, Isabella-abstain
- IX. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Items in the Strategic Plan Workbook were reviewed and the list will be updated to reflect progress and completion of goals.
- X. NEW BUSINESS
 - i. Steven made a motion to approve the Library Director Succession Plan as presented which will be reviewed as needed to address staff or Board changes that would impact future application. Second by Jennifer. Vote: Yes/5, No/0
- XI. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. ADDITIONAL DISCUSSION
 - i. The Board reviewed Chapters 5-8 of Serving Our Public 4.0: Standards for Illinois Public Libraries to comply with FY22 Per Capita grant requirements.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:18 pm.

Next Meeting: December 20, 2021