

# Genoa Public Library District

## Board of Trustee Meeting Minutes

February 19, 2024

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Donna Bradshaw, and Jennifer Lechelt. Trustees absent: Mary Keys. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Donna. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from January 15, 2024. Second by Donna. Vote: Yes/4, No/0
- VI. CORRESPONDENCE – None
- VII. TREASURER’S REPORT – Steven moved that we place \$32,668.03 on the record for audit for the month of January. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Jim-yes, Jennifer-yes
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- IX. NEW BUSINESS
  - i. Steven made a motion to certify that a copy of the FY2023 Annual Financial Report containing information required by the State of Illinois Comptroller has been provided to each member of the library’s board of trustees, was presented in person, and was approved by a 3/5 majority vote. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jim-yes, Jennifer-yes
  - ii. Steven made a motion to renew the property management agreement with Lisa Rossow of Century 21 for another year. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Jim-yes, Jennifer-yes
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. FUTURE AGENDA ITEMS – None
- XIII. ADDITIONAL DISCUSSION
- XIV. CLOSED SESSION – None
- XV. ADJOURNMENT – The meeting was adjourned in due form at 8:57 pm.

**Next Meeting: March 18, 2024**