

Genoa Public Library District

Board of Trustee Meeting Minutes

September 17, 2018

- I. CALL TO ORDER – Meeting was called to order at 7:04 pm by acting Board President Jim Hansen. Members present: Louisa McCarthy, Marilyn Belin, and Kay Baker. Members Absent: Ben Britz and Jim Newhall. Also present: Library Director Jen Barton.
- II. SWEARING IN OF NEW TRUSTEE – Acting Board President Jim Hansen swore in Louisa McCarthy as our new appointed trustee.
- III. ELECTION OF NEW OFFICERS – Louisa McCarthy nominated Jim Hansen as Board President. Second by Kay. Vote: Yes/4, No/0. Jim Hansen nominated Louisa McCarthy as Vice-President. Second by Kay. Vote: Yes/4, No/0.
- IV. APPROVAL OF AGENDA – Marilyn moved to approve the agenda, second by Louisa. Vote: Yes/4, No/0
- V. PUBLIC COMMENT – None
- VI. PRESENTATIONS – None
- VII. APPROVAL OF MINUTES – Louisa moved to approve the minutes from August 20, 2018, second by Kay. Vote: Yes/4, No/0
- VIII. CORRESPONDENCE – None
- IX. TREASURER’S REPORT – Marilyn moved that we place \$57,552.87 on the record for audit. Second by Louisa. A roll call vote was taken: Kay-yes, Louisa-yes, Marilyn-yes, Jim H-yes
- X. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- XI. NEW BUSINESS
 - i. Jim H made a motion to approve Tax Levy Ordinance 18-04. Second by Louisa. A roll call vote was taken: Kay-yes, Louisa-yes, Marilyn-yes, Jim H-yes
 - ii. Marilyn made a motion to approve Board Meeting Ordinance 18-05. Second by Kay. A roll call vote was taken: Kay-yes, Marilyn-yes, Jim H-yes, Louisa-yes
 - iii. Marilyn made a motion to approve Holiday Closures Addendum to Ordinance 18-05. Second by Louisa. A roll call vote was taken: Kay-yes, Marilyn-yes, Jim H-yes, Louisa-yes
 - iv. Louisa made a motion to approve Kay Baker as the second signer on all of the library bank accounts. Second by Jim H. A roll call vote was taken: Kay-yes, Marilyn-yes, Jim H-yes, Louisa-yes
 - v. Louisa made a motion to accept the proposal from Shales-McNutt Construction to manage the tear-off roof project on our 232 building. Second by Kay. A roll call vote was taken: Kay-yes, Marilyn-yes, Jim H-yes, Louisa-yes
- XII. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XIII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIV. CLOSED SESSION - None
- XV. ADDITIONAL DISCUSSION
- XVI. ADJOURNMENT – The meeting was adjourned in due form at 8:25 pm.

Next Meeting: October 15, 2018