

# Genoa Public Library District

## Board of Trustee Meeting Minutes

September 16, 2019

- I. CALL TO ORDER – Meeting was called to order at 7:04 pm by Board President Jim Hansen. Trustees present: Louisa McCarthy and Steven Veeneman. Trustee Absent: Marilyn Belin and Jim Newhall. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Louisa. Vote: Yes/3, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from August 19, 2019. Second by Louisa. Vote: Yes/3, No/0
- VI. CORRESPONDENCE – None
- VII. TREASURER’S REPORT – Jim H moved that we place \$19,038.53 on the record for audit for the month of August. Second by Steven. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- IX. NEW BUSINESS
  - i. Steven made a motion to approve Tax Levy Ordinance 19-04. Second by Louisa. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes
  - ii. Steven made a motion to approve Board Meeting Ordinance 19-05. Second by Louisa. Vote: Yes/3, No/0
  - iii. Steven made a motion to approve Holiday Ordinance Addendum to Ordinance 19-05. Second by Louisa. Vote: Yes/3, No/0
  - iv. Louisa made a motion to request Wipfli LLP provide us with an updated agreement reflecting that the Board would like them to adjust our financial statements and complete the Comptroller’s Annual Report for FY ending June 30, 2019 and a full audit for FY ending June 30, 2020. Second by Steven. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes
  - v. Louisa made a motion to cancel the regular October Board meeting due to the Library Director’s vacation schedule. Second by Steven. Vote: Yes/3, No/0
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION
- XIII. ADDITIONAL DISCUSSION
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 7:54 pm.

**Next Meeting: November 18, 2019**