

Genoa Public Library District

Board of Trustee Meeting Minutes

February 17, 2025

- I. CALL TO ORDER – Meeting was called to order at 7:02 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Jennifer Lechelt, and Donna Bradshaw. Trustees absent: Mary Keys. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda as presented. Second by Donna. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the regular board meeting minutes from January 27, 2025. Second by Jennifer. Vote: Yes/4, No/0.
- VI. CORRESPONDENCE – None
- VII. TREASURER’S REPORT – Steven moved that we place \$43,594.47 on the record for audit for the month of January. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed, and the list will be updated to reflect progress and completion of current items.
- IX. NEW BUSINESS
 - i. Steven made a motion to certify that a copy of the FY2024 Annual Financial Report containing information required by the State of Illinois Comptroller has been provided to each member of the library’s board of trustees, was presented in person, and was approved by a 3/5 majority vote. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes
 - ii. Steven made a motion to approve the property management agreement with Lisa Rossow of Century 21 through February 28, 2026. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes. Steven made a motion to increase the rent for both units by 4%. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes.
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. FUTURE AGENDA ITEMS – None
- XIII. ADDITIONAL DISCUSSION – None
- XIV. CLOSED SESSION – None
- XV. ADJOURNMENT – The meeting was adjourned in due form at 7:36 pm.

Next Meeting: March 17, 2025