

Genoa Public Library
Board of Trustee Meeting Minutes
March 16, 2020

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Trustees present: Marilyn Belin, Steven Veeneman, and Louisa McCarthy. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Louisa moved to approve the agenda, second by Steven. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from February 17, 2020. Second by Louisa. Vote: Yes/4, No/0
- VI. CORRESPONDENCE
- VII. TREASURER’S REPORT – Marilyn moved that we place \$16,945.65 on the record for audit for the month of February. Second by Steven. A roll call vote was taken: Marilyn-yes, Steven-yes, Jim H-yes, Louisa-yes.
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Jen shared that a new tenant moved into apartment 2 at the beginning of March.
 - iii. The Policy committee will work on creating a Salary Compensation Policy to be presented for Board review and approval at next month’s meeting.
- IX. NEW BUSINESS
 - i. Louisa made a motion to close the library through March 31, 2020 due to COVID-19 and re-open on April 1, 2020 pending an emergency Board meeting prior to re-opening to discuss extending the closure date if necessary. Second by Steven. A roll call vote was taken: Marilyn-yes, Steven-yes, Jim H-yes, Louisa-yes.
 - ii. The Technology Upgrade and Replacement Plan was tabled until the next meeting.
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION – None
- XIII. ADDITIONAL DISCUSSION – None
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:11 pm.

Next Meeting: April 20, 2020