

Genoa Public Library District

Board of Trustee Meeting Minutes

November 19, 2018

- I. CALL TO ORDER – Meeting was called to order at 7:02 pm by Board President Jim Hansen. Members present: Louisa McCarthy, Marilyn Belin, Ben Britz, Jim Newhall, and Kay Baker. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Ben moved to approve the agenda, second by Kay. Vote: Yes/6, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – Steven Veeneman introduced himself to the Board as an interested candidate in the vacant trustee position.
- V. APPROVAL OF MINUTES – Louisa moved to approve the minutes from October 15, 2018, second by Marilyn. Vote: Yes/6, No/0
- VI. CORRESPONDENCE
 - i. The library received our Non-Homestead Tax Exemption Certificate from the Illinois Department of Revenue for our 240 property after completing the tax exemption audit paperwork for the County Assessor’s Office.
 - ii. The library received notice of a Proposed Assessment Change from the DeKalb County Board of Review for our 232 property after completing the tax exemption audit paperwork for the County Assessor’s Office.
 - iii. The library received notice that IDOT will be completing an ADA Ramps project along Main Street during FY20 that will involve replacing the corner of our parkway along Main Street and Emmett Street. More information will be forthcoming.
 - iv. The Kishwaukee Valley Historical Society sent the library a letter inviting the library to become a member in the Historical Society. Jen will investigate the cost of membership to the library.
- VII. TREASURER’S REPORT – Marilyn moved that we place \$21,011.67 on the record for audit. Second by Louisa. A roll call vote was taken: Kay-yes, Louisa-yes, Marilyn-yes, Jim H-yes, Ben-yes, Jim N-yes
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Jim H made a motion to appoint Steven Veeneman as a library Board trustee until the next election. Second by Marilyn. A roll call vote was taken: Kay-yes, Louisa-yes, Marilyn-yes, Jim H-yes, Ben-yes, Jim N-yes
- IX. NEW BUSINESS
 - i. Marilyn made a motion to accept Contract A101-2017 with Shales-McNutt for the 232 Re-Roof project. Second by Jim N. A roll call vote was taken: Kay-yes, Marilyn-yes, Jim H-yes, Louisa-yes, Ben-yes, Jim N-yes, Steven-yes
 - ii. Louisa made a motion to vote for Sue Stanish on the 2018 IMRF Election of Executive Trustee Resolution 18-05. Second by Marilyn. A roll call vote was taken: Kay-yes, Marilyn-yes, Jim H-yes, Louisa-yes, Ben-yes, Jim N-yes, Steven-yes
 - iii. Jim N made a motion to approve the quote from RAILS to join Find More Illinois. Second by Louisa. A roll call vote was taken: Kay-yes, Marilyn-yes, Jim H-yes, Louisa-yes, Ben-yes, Jim N-yes, Steven-yes
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None

c. Facilities – None

d. Policy - None

- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION - None
- XIII. ADDITIONAL DISCUSSION – The Board reviewed chapters 6-10 from the TRUSTEE FACTS FILE THIRD EDITION for the FY2019 Public Library Per Capita Grant application with no additional discussion.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:32 pm.

Next Meeting: December 17, 2018