

# Genoa Public Library District

## Board of Trustee Meeting Minutes

July 15, 2019

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Members present: Louisa McCarthy, Jim Newhall, Marilyn Belin, and Steven Veeneman. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Louisa moved to approve the agenda, second by Steven. Vote: Yes/5, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Louisa moved to approve the minutes from June 17, 2019. Second by Steven. Vote: Yes/5, No/0.
- VI. CORRESPONDENCE
- VII. TREASURER’S REPORT – Marilyn moved that we place \$16,747.07 on the record for audit for the month of June. Second by Jim H. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Jim N-yes, Marilyn-yes
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- IX. NEW BUSINESS
  - i. Marilyn made a motion to approve Patron Confidentiality Ordinance 19-01. Second by Steven. Vote: Yes/5, No/0
  - ii. Louisa made a motion to approve Building Maintenance Ordinance 19-02. Second by Steven. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Jim N-yes, Marilyn-yes
  - iii. After discussion, the Board opted to defer considering an inter-governmental agreement with Genoa-Kingston CUSD #424 for non-resident cards for students for the foreseeable future. The Board would like to explore increasing cooperative efforts with the school district as well as promoting the use of the Kingston Sharing Library for those who are outside of the Genoa Public Library District boundaries.
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION
- XIII. ADDITIONAL DISCUSSION
  - i. Jen shared that the three days of book sale (07/11, 07/12, and 07/13) netted a total of \$835.70.
  - ii. Jen requested the following vacation days: 10/21, 10/22, 10/23, 10/24, 10/28.
  - iii. Jen shared a document outlining her training and accomplishments as part of a follow-up to her annual evaluation at the June regular meeting.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 7:48 pm.

**Next Meeting: August 19, 2019**