

Genoa Public Library
Board of Trustees Meeting Minutes
August 15, 2016

- I. CALL TO ORDER – Meeting was called to order at 7:00 p.m. by Board President Michele Dvorak. Members present: Kay Baker, Michele Dvorak, Sharon Campbell, Barb Bradford, Dale Pitstick, and Julie Leffelman. Member absent: Marilyn Belin. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA- Barb moved to approve the agenda, second by Dale. Vote: Yes/6 No/0
- III. PUBLIC COMMENT- None
- IV. APPROVAL OF MINUTES – Dale moved to approve, second by Kay.
- V. CLOSED SESSION-none
- VI. CORRESPONDENCE-none
- VII. TREASURER’S REPORT
 - a. Barb moved that we place \$17,004.82 on the record for audit. Second by Dale. A roll call vote was taken: Kay-yes, Dale-yes, Sharon-yes, Barb-yes, Julie-yes, Michele-yes
- VIII. OLD BUSINESS
 - a. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - b. There was a discussion regarding the results of the strategic planning board retreat including the mission and vision statements, goals, and objectives. The topic will be revisited at the September meeting.
 - c. Board meeting frequency was discussed, and will be unchanged (remaining monthly).
 - d. Long-term use of Event Room was discussed and will be revisited at the September meeting.
- IX. NEW BUSINESS
 - a. Michele moved to approve Budget and Appropriation Ordinance 16-04. Second by Dale. A roll call vote was taken: Kay-yes, Dale-yes, Sharon-yes, Barb-yes, Julie-yes, Michele-yes
- X. STANDING COMMITTEES
 - a. Finance- none
 - b. Marketing and Communication-none
 - c. Technology-none
 - d. Facilities-none
 - e. Policy-none.
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS –presented
- XII. ADDITIONAL DISCUSSION
 - a. Jen requested vacation days for 9/30-10/8/16.
 - b. Book Sale volunteers were recruited.
 - c. We began opening at 10:00 a.m. on Mondays, signage will be changed.
- XIII. PRESENTATIONS
 - a. Jen showed the progress she’s made with the Streamline Website Engine. Sharon moved that we purchase Streamline’s services for the library’s website. Second by Dale. A roll call vote was taken: Kay-yes, Dale-yes, Sharon-yes, Barb-yes, Julie-yes, Michele-yes
- XIV. ADJOURNMENT- Meeting was adjourned in due form at 9:12 p.m.

Next meeting: September 19, 2016 at 7:00p.m.