

**Genoa Public Library**  
Board of Trustees Meeting Minutes  
October 17, 2016

- I. CALL TO ORDER – Meeting was called to order at 7:03p.m. by Board President Michele Dvorak. Members present: Michele Dvorak, Sharon Campbell, Barb Bradford, Kay Baker and Julie Leffelman Members absent: Marilyn Belin and Dale Pitstick. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA- Barb moved to approve the agenda, second by Sharon. Vote: Yes/5 No/0
- III. PUBLIC COMMENT- None
- IV. APPROVAL OF MINUTES –Sharon moved to approve, second by Kay. Vote: Yes/5 No/0
- V. CORRESPONDENCE-none
- VI. TREASURER’S REPORT
  - a. Barb moved that we place \$21,154.77 on the record for audit. Second by Michele. Roll call vote: Michele-yes, Barb-yes, Sharon-yes, Kay-yes, Julie-yes
- VII. OLD BUSINESS
  - a. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
  - b. There was a discussion regarding the strategic plan.
- VIII. NEW BUSINESS
  - a. Our HVAC representative inspected all of the units in both buildings. Julie moved that we accept the quote from APL Mechanical for \$12,300 to replace three of our older furnaces, which are failing, and an air conditioner. Second by Kay. Roll call vote: Michele-yes, Barb-yes, Sharon-yes, Kay-yes, Julie-yes
- IX. STANDING COMMITTEES
  - a. Finance- none
  - b. Marketing and Communication-none
  - c. Technology-none
  - d. Facilities-none
  - e. Policy-none
- X. DIRECTOR’S REPORT AND MONTHLY STATISTICS –presented
- XI. CLOSED SESSION-none
- XII. ADDITIONAL DISCUSSION
  - a. Chapter 6 “Access” of *Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014* was reviewed.
  - b. The audited financial report was distributed to board members.
- XIII. ADJOURNMENT- Meeting was adjourned in due form at 8:09p.m.

Next meeting: November 21, 2016 at 7:00p.m.