

Genoa Public Library
Board of Trustee Meeting Minutes
January 18, 2021

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Jen Lechelt, Marilyn Belin, and Donna Bradshaw. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Jim H. Vote: Yes/5, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from December 21, 2020. Second by Donna. Vote: Yes/5, No/0
- VI. CORRESPONDENCE
 - i. Jen shared a letter from the DCEDC that Custom Aluminum Products has met the requirement of the MOU for 2020 and are eligible for a tax abatement for the second year.
 - ii. Jen shared a letter from the Marine Corps Reserve thanking the library for its participation in the annual Toys For Tots program.
- VII. TREASURER’S REPORT – Marilyn moved that we place \$20,984.33 on the record for audit for the month of December. Second by Steven. A roll call vote was taken: Steven-yes, Jim H-yes, Donna-yes, Jen L-yes, Marilyn-yes
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Sunday hours will continue to be temporarily on hold and will be reviewed again at the February meeting.
 - iii. The library will reopen the building for patrons for limited service beginning Monday, February 1, 2021 provided that our region does not move back into Tier 2 or 3 mitigations prior to then.
- IX. NEW BUSINESS – None
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. CLOSED SESSION – None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. ADDITIONAL DISCUSSION
 - i. The Board reviewed Chapters 11-13 of *Serving Our Public 4.0: Standards for Illinois Public Libraries* to comply with FY21 Per Capita grant requirements.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 7:44 pm.

Next Meeting: February 15, 2021

***ALL BOARD MEMBERS, STAFF, AND PUBLIC ATTENDEESS WERE REQUIRED TO MAINTAIN PROPER PHYSICAL DISTANCING (AT LEAST 6 FEET APART) WHILE PARTICIPATING IN THE MEETING.**