

# Genoa Public Library District

## Board of Trustee Meeting Minutes

August 21, 2023

- I. BUDGET HEARING – The Budget Hearing was called to order at 6:58 pm by President Jim Hansen. No public members were in attendance. The Budget Hearing was adjourned in due form at 7:00 pm.
- II. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Donna Bradshaw, and Mary Keys. Trustee absent: Jennifer Lechelt. Also present: Library Director Jen Barton. In light of Jennifer’s absence, Vice-President Donna Bradshaw will be serving as Secretary pro-tem.
- III. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Mary. Vote: Yes/4, No/0
- IV. PUBLIC COMMENT – None
- V. PRESENTATIONS – None
- VI. APPROVAL OF MINUTES – Steven moved to approve the minutes from July 17, 2023. Second by Donna. Vote: Yes/4, No/0
- VII. CORRESPONDENCE – None
- VIII. TREASURER’S REPORT – Steven moved that we place \$19,293.85 on the record for audit for the month of July. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Mary-yes, Jim-yes.
- IX. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
  - ii. Library Director Jen Barton provided an update on the plans for Mark Pahnke’s 50<sup>th</sup> anniversary recognition.
- X. NEW BUSINESS
  - i. Steven made a motion to approve the Budget and Appropriation Ordinance 23-03 as presented. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Mary-yes, Jim-yes
  - ii. Steven made a motion to certify the 2023 Illinois Public Library Annual Report. Second by Donna. Vote: Yes/4, No/0
  - iii. Steven made a motion to approve the Smith-Dahlquist Energy Savings Agreement Renewal as presented. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Mary-yes, Jim-yes
  - iv. Library Director Jen Barton provided a draft with updates to the library’s mission, vision, and values statements. Board discussion included edits to the draft. Mary made a motion to approve the edited draft of the mission, vision, and values statements as agreed upon. Second by Steven. Vote: Yes/4, No/0
- XI. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. FUTURE AGENDA ITEMS – None
- XIV. ADDITIONAL DISCUSSION
  - i. Jen shared a statistical report about Summer Reading 2023.
  - ii. President Jim Hansen shared concerns about personnel issues.
- XV. CLOSED SESSION – None
- XVI. ADJOURNMENT – The meeting was adjourned in due form at 9:14 pm.

**Next Meeting: September 18, 2023**