

Genoa Public Library
Board of Trustee Meeting Minutes
September 19, 2022

- I. CALL TO ORDER – Meeting was called to order at 7:01 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Donna Bradshaw, and Julie Leffelman. Trustee absent: Jennifer Lechelt. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Donna. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from August 15, 2022. Second by Donna. Vote: Yes/4, No/0
- VI. CORRESPONDENCE
 - i. Library Director Jen Barton read the public notice that the Illinois State Library published in the Daily Chronicle regarding trustee vacancies on the Board.
- VII. TREASURER’S REPORT – Steven moved that we place \$19,787.53 on the record for audit for the month of August. Second by Donna. A roll call vote was taken: Steven=yes, Jim=yes, Julie=yes, Donna=yes.
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Items on the Strategic Plan Progress Report were reviewed and the list will be updated to reflect progress and completion of goals.
- IX. NEW BUSINESS
 - i. Steven made a motion to approve Tax Levy Ordinance 22-03 as presented. Second by Jim. A roll call vote was taken: Steven=yes, Jim=yes, Julie=yes, Donna=yes
 - ii. Steven made a motion to approve adding Creativebug as a library e-resource for 36 months for a total cost of \$1,125.00. Second by Donna. A roll call vote was taken: Steven=yes, Jim=yes, Julie=yes, Donna=yes
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. FUTURE AGENDA ITEMS – None
- XIII. ADDITIONAL DISCUSSION
 - i. Jen shared the details for the upcoming book sale that will run Thursday, September 29th through Saturday, October 1st, 2022.
 - ii. The board viewed the Short-Takes for Trustees training on “Advocacy”.
- XIV. CLOSED SESSION – None
- XV. ADJOURNMENT – The meeting was adjourned in due form at 8:03 pm.

Next Meeting: October 17, 2022