

Genoa Public Library District

Board of Trustee Meeting Minutes

March 19, 2018

- I. CALL TO ORDER – Meeting was called to order at 7:03 pm by Board President Dale Pitstick. Members present: Kay Baker, Jim Newhall, Marilyn Belin, and Jim Hansen. Members Absent: Ben Britz. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Marilyn moved to approve the agenda, second by Kay. Vote: Yes/5, No/0
- III. COMMITTEE SELECTION – Trustees nominated themselves for committee positions. The committee positions will be voted upon at the next meeting.
- IV. PUBLIC COMMENT - None
- V. PRESENTATIONS – None
- VI. APPROVAL OF MINUTES – Jim N moved to approve the minutes from February 19, 2018, second by Jim H. Vote: Yes/5, No/0
- VII. CORRESPONDENCE – None
- VIII. TREASURER’S REPORT – Marilyn moved that we place \$21,548.98 on the record for audit. Second by Kay. A roll call vote was taken: Dale-yes, Kay-yes, Jim H-yes, Jim N-yes, Marilyn-yes
- IX. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Board members were encouraged to continue looking for candidates to fill our vacant Board seat.
- X. NEW BUSINESS
 - i. Jen shared the completed building maintenance plan.
 - ii. Jim N made a motion to accept the ProQuest License Agreement for one year at a cost of \$3,430.00 to acquire Ancestry Library Edition, Heritage Quest, and Fold 3 for patron use. Second by Kay. A roll call vote was taken: Dale-yes, Kay-yes, Jim H-yes, Jim N-yes, Marilyn-yes
 - iii. Jim H made a motion to accept the property management agreement renewal with Lisa Klein-Rossow of Century 21 until 02/28/2019. Second by Marilyn. A roll call vote was taken: Dale-yes, Kay-yes, Jim H-yes, Jim N-yes, Marilyn-yes
- XI. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS - Presented
- XIII. CLOSED SESSION – None
- XIV. ADDITIONAL DISCUSSION – The May meeting date may be a conflict for several Board members. The topic of changing the May meeting date will be on the April agenda.
- XV. ADJOURNMENT – The meeting was adjourned in due form at 7:53 pm.

Next Meeting: April 16, 2018