

# Genoa Public Library District

## Board of Trustee Meeting Minutes

August 19, 2019

- I. BUDGET HEARING – The Budget Hearing was called to order at 7:00 pm. No public members were in attendance. The Budget Hearing was adjourned in due form at 7:02 pm.
- II. CALL TO ORDER – Meeting was called to order at 7:02 pm by Board President Jim Hansen. Trustees present: Louisa McCarthy, Marilyn Belin, and Steven Veeneman. Trustee Absent: Jim Newhall. Also present: Library Director Jen Barton.
- III. APPROVAL OF AGENDA – Louisa moved to approve the agenda, second by Steven. Vote: Yes/4, No/0
- IV. PUBLIC COMMENT – None
- V. PRESENTATIONS – None
- VI. APPROVAL OF MINUTES – Louisa moved to approve the minutes from July 15, 2019. Second by Steven. Vote: Yes/4, No/0.
- VII. CORRESPONDENCE – Jen shared a letter from the City of Genoa which outlines and explains their new Downtown Façade Improvement Program for the downtown area.
- VIII. TREASURER’S REPORT – Marilyn moved that we place \$24,414.95 on the record for audit for the month of July. Second by Louisa. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Marilyn-yes
- IX. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- X. NEW BUSINESS
  - i. Steven made a motion to approve Budget & Appropriation Ordinance 19-03. Second by Louisa. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Marilyn-yes
  - ii. Steven made a motion to accept the Service Agreement renewal from Smith-Dahlquist at an annual cost of \$1,900.00. Second by Louisa. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Marilyn-yes
  - iii. Steven made a motion to transfer our FY2018 surplus funds in the amount of \$34,596.48 from our Corporate account to our Special Reserve account. Second by Louisa. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Marilyn-yes
  - iv. Discussion on audit proposals was tabled until next month’s regular Board meeting.
  - v. Steven made a motion to approve the Illinois Public Library Annual Report for submittal to the Illinois State Library. Second by Louisa. Vote: Yes/4, No/0
- XI. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. CLOSED SESSION
- XIV. ADDITIONAL DISCUSSION
  - i. Jen shared statistics from the recently completed Summer Reading 2019 program.
- XV. ADJOURNMENT – The meeting was adjourned in due form at 8:14 pm.

**Next Meeting: September 16, 2019**