

Genoa Public Library
Board of Trustee Meeting Minutes
February 18, 2019

- I. CALL TO ORDER – Meeting was called to order at 7:02 pm by Board President Jim Hansen. Members present: Louisa McCarthy, Kay Baker, Steven Veeneman, and Jim Newhall. Members absent: Ben Britz and Marilyn Belin. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Louisa. Vote: Yes/5, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – Lisa Rossow of Century 21 shared information on board responsibilities versus property manager responsibilities in regards to the two apartments the library owns in the 232 building.
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from January 21, 2019, second by Kay. Vote: Yes/5, No/0
- VI. CORRESPONDENCE
 - i. The Illinois Department of Transportation sent a check in the amount of \$300 for the temporary construction easement required for the ADA Ramp Improvement project. IDOT requested that the Board President sign the enclosed receipt and return it.
 - ii. Ben Britz, Trustee, emailed his letter of resignation from the Board. The Board accepted his resignation with regrets and expressed thanks for his service.
- VII. TREASURER’S REPORT – Louisa moved that we place \$26,448.49 on the record for audit. Second by Steven. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Jim N-yes, Kay-yes
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- IX. NEW BUSINESS
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION - None
- XIII. ADDITIONAL DISCUSSION – None
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 7:50 pm.

Next Meeting: March 18, 2019