

**Genoa Public Library**  
Board of Trustees Meeting Minutes  
January 16, 2017

- I. CALL TO ORDER – Meeting was called to order at 7:00p.m. by Board President Dale Pitstick. Members present: Sharon Campbell, Barb Bradford, Kay Baker, Julie Leffelman, Marilyn Belin, Jim Newhall, and Dale Pitstick. Also present: Library Director Jen Barton
- II. APPROVAL OF AGENDA- Barb moved to approve the agenda. Second by Kay. Vote: Yes/7 No/0
- III. NEW TRUSTEE Jim Newhall was sworn in.
- IV. PUBLIC COMMENT- None
- V. APPROVAL OF MINUTES – Sharon moved to approve the December 19, 2016 minutes, second by Barb. Vote: Yes/7 No/0
- VI. CORRESPONDENCE
  - a. Genoa Chamber dinner will be on February 16, 2017. Let Jen know if you want to attend.
- VII. TREASURER’S REPORT
  - a. Barb moved that we place \$16,423.56 on the record for audit. Second by Sharon. Roll call vote: Marilyn-yes, Dale-yes, Jim-yes, Barb-yes, Sharon-yes, Kay-yes, Julie-yes
- VIII. OLD BUSINESS
  - a. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items for the at the 232 West Main St. building.
    - i. Sharon moved that we accept the quote from Special Power, Inc. in the amount of \$12,570 for the electrical work needed at 232 W. Main St. Second by Kay. Roll call vote: Marilyn-yes, Dale-yes, Jim-yes, Barb-yes, Sharon-yes, Kay-yes, Julie-yes
    - ii. Barb moved that we hire Lisa Rossow of Century 21 New Heritage in Hampshire as the new property manager for the apartments. Second by Marilyn. Yes/7 No/0
- IX. NEW BUSINESS
  - a. Marilyn moved that we accept a proposal from Krayon Kiosk for a set up with 2 iPad stations with interactive learning Apps for children in the amount of \$2,713. Second by Jim. Roll call vote: Marilyn-yes, Dale-yes, Jim-yes, Barb-yes, Sharon-yes, Kay-yes, Julie-yes
- X. STANDING COMMITTEES
  - a. Finance- none
  - b. Marketing and Communication-none
  - c. Technology-none
  - d. Facilities-none
  - e. Policy-none
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS –presented
- XII. CLOSED SESSION-none
- XIII. ADDITIONAL DISCUSSION
  - a. The director is requesting vacation days for February 27-March 2, 2017.
  - b. The Lions Club provided us with a new flag and a handcrafted stand.
  - c. A plumber will investigate issues in the upstairs at 232.
- XIV. ADJOURNMENT- Jim moved to adjourn in due form at 7:48 p.m.

**Next meeting: February 20, 2017 at 7:00p.m.**