

ORDINANCE 21 - 02

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL
YEAR BEGINNING THE 1ST DAY OF JULY, 2021 AND ENDING
THE 30TH DAY OF JUNE 2022

WHEREAS, The Board of Trustees of the Genoa Public Library District, of the County of DeKalb, State of Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Public Library District for the fiscal year beginning July 1, 2021 and ending June 30, 2022 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on August 16, 2021, notice of which was given at least thirty (30) days prior thereto by publishing notice thereof in a newspaper of general circulation in the Genoa Public Library District; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Genoa Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE GENOA PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF DeKALB, STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2021 and ending June 30, 2022; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

- | | |
|--------------------------------------|--------------|
| 1. For salaries | \$128,000.00 |
| 2. For library materials | |
| a. books | \$35,000.00 |
| b. periodicals | \$ 2,500.00 |
| c. e-resources | \$10,000.00 |
| | \$47,500.00 |
| 3. For programs | \$ 8,500.00 |
| 4. For legal & professional services | \$ 5,000.00 |
| 5. For legal publications | \$ 1,000.00 |
| 6. For technology | |
| a. computer hardware | \$ 5,000.00 |
| b. software | \$ 1,000.00 |

c.	contractual services	\$13,000.00
d.	copier	\$ 1,500.00
		\$20,500.00
7.	For library & office supplies	\$ 5,000.00
8.	For marketing (website)& publicity	\$ 3,000.00
9.	For travel, training, memberships	\$ 1,500.00
10.	For equipment	\$ 1,000.00
11.	For miscellaneous expenses	\$ 5,000.00
12.	For Internet services	\$ 3,300.00
13.	For utilities	\$ 9,300.00
14.	For contingency	<u>\$15,000.00</u>
	TOTAL	\$253,600.00
<u>FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:</u>		
1.	Social Security Taxes	<u>\$12,000.00</u>
	TOTAL	\$12,000.00
<u>FOR ILL. MUNICIPAL RETIREMENT FUND [40 ILCS 5/7-105; 7-171]:</u>		
1.	Illinois Municipal Retirement Fund	<u>\$14,000.00</u>
	TOTAL	\$14,000.00
<u>FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:</u>		
1.	Contractual Services-Audit	<u>\$ 7,000.00</u>
	TOTAL	\$ 7,000.00
<u>FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE,</u> <u>[745 ILCS 10/9-107]:</u>		
1.	Insurance (including public liability insurance; property damage (fire) insurance)	\$ 7,600.00
2.	Workers' Compensation Insurance	\$ 2,300.00
3.	Unemployment insurance	\$ 600.00
4.	Risk Management/Loss Control Program	\$ 5,000.00

5.	Contingency	\$ <u>1,000.00</u>
	TOTAL	\$16,500.00

FOR BUILDING MAINTENANCE FUND: [75 ILCS 16/35-5]:

1.	Building Maintenance Costs:	
	a. general maintenance	\$ 9,000.00
	b. custodian	\$14,500.00
	c. building repairs	\$ 1,000.00
		\$24,500.00
2.	Supplies	\$ 1,000.00
3.	Contingency	\$ <u>500.00</u>
	TOTAL	\$26,000.00

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1.	Building Fund	\$ 35,000.00
2.	Contingency	\$ <u>5,000.00</u>
	TOTAL	\$40,000.00

FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/35-35]:

1.	For Working Cash Fund	\$ <u>96,995.77</u>
	TOTAL	\$ 96,995.77

Section 2:Appropriated for the foregoing expenses from:

Projected cash on hand July 1, 2021	\$ 7,685.00
Working Cash Fund	\$ 96,995.77
Special Reserve Fund	\$ 40,000.00
Liability Fund	\$ 13,500.00
Personal Property Replacement Taxes	\$ 5,000.00
Apartment rental income	\$ 12,690.00
Miscellaneous gifts and donations	\$ 3,000.00
Income of interest	\$ 500.00
Special purpose grants - per capita	\$ 7,650.00
Photocopy, cards, fax, rents and misc.	\$ 4,000.00

Tax for General Corporate Library purposes	\$250,000.00
Tax for Social Security purposes	\$ 100.00
Tax for Ill. Municipal Retirement Fund	\$ 100.00
Tax for Audit purposes	\$ 4,475.00
Tax for Liability and Insurance	\$ 3,000.00
Tax for Maintenance purposes	\$ <u>17,400.00</u>
Expected cash on hand June 30, 2021	\$ 0

Section 3: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Genoa Public Library District is hereby authorized and directed to have this Ordinance published at least once in a newspaper of general circulation within this library district.

Section 5: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Genoa Public Library District and approved by the President thereof this 16th day of August, 2021.

BOARD OF TRUSTEES OF GENOA
PUBLIC LIBRARY DISTRICT

By: James Hansen
Its President

ATTEST:

Jennifer Lechelt
Secretary

STATE OF ILLINOIS)
)
COUNTY OF DEKALB) SS.

CERTIFICATE

I, Jennifer Lechelt, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Genoa Public Library District in the County of DeKalb and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 21-02 for the fiscal year July 1, 2021 to June 30, 2022.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 16th day of August, 2021; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Genoa Public Library District in the fiscal year.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Genoa Public Library District, at Genoa, Illinois, this 16th day of August, 2021.

Jennifer Lechelt

Secretary, Genoa Public
Library District