

Genoa Public Library
Board of Trustee Meeting Minutes
June 21, 2021

- I. CALL TO ORDER – Meeting was called to order at 7:03 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Donna Bradshaw, and Julie Leffelman. Trustees absent: Jennifer Lechelt. Also present: Library Director Jen Barton. In light of Jennifer’s absence, Steven Veeneman will act as Secretary pro-tem.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Donna. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes as corrected from May 24, 2021. Second by Julie. Vote: Yes/4, No/0
- VI. CORRESPONDENCE – The library received a thank you card from Gene Bradford for the flowers sent after former Trustee Barb Bradford’s death.
- VII. TREASURER’S REPORT – Steven moved that we place \$13,755.92 on the record for audit for the month of May. Second by Donna. A roll call vote was taken: Steven-yes, Jim-yes, Julie-yes, Donna-yes
- VIII. CLOSED SESSION – At 7:13 pm, Steven made a motion to go into closed session pursuant to 5 ILCS 120 of the Open Meetings Act for the consideration of 5 ILCS 120/2(c)1 to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, including hearing testimony of a complaint lodged against an employee or against legal counsel to determine its validity. Second by Donna. Vote: Yes/4, No/0. Closed session was adjourned at 7:49 pm. Open session was resumed at 7:50 pm and the following motions were made:
 - i. Jim made a motion to defer giving the Director’s performance review until a later month when all Board members are in attendance. Second by Julie. Vote: Yes/4, No/0.
 - ii. Jim made a motion to award the Library Director a 0% salary increase. Second by Steven. A roll call vote was taken: Donna-no, Julie-no, Jim-yes, Steven-no.
 - iii. Steven made a motion to award the Library Director a 2% salary increase. Second by Donna. A roll call vote was taken: Donna-yes, Julie-yes, Jim-no, Steven-yes
- IX. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- X. NEW BUSINESS
 - i. Steven made a motion to accept the staff wage recommendation for fiscal year 2021-22 as presented by the Director. Second by Donna. A roll call vote was taken: Donna-yes, Jim-yes, Julie-yes, Steven-yes
 - ii. Steven made a motion to approve the FY21 Working Budget as presented. Second by Jim. A roll call vote was taken: Steven-yes, Julie-yes, Donna-yes, Jim-yes
 - iii. Steven made a motion to approve the draft of the July 2021 – December 2022 Strategic Plan as presented. Second by Donna. Vote: Yes/4, No/0
- XI. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. ADDITIONAL DISCUSSION
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:43 pm.

Next Meeting: July 19, 2021

***ALL BOARD MEMBERS, STAFF, AND PUBLIC ATTENDEESS WERE REQUIRED TO MAINTAIN PROPER PHYSICAL DISTANCING (AT LEAST 6 FEET APART) WHILE PARTICIPATING IN THE MEETING.**