

**Genoa Public Library**  
Board of Trustee Meeting Minutes  
January 21, 2019

- I. CALL TO ORDER – Meeting was called to order at 7:06 pm by Board President Jim Hansen. Members present: Louisa McCarthy, Marilyn Belin, Kay Baker, Steven Veeneman, and Jim Newhall. Members absent: Ben Britz. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Marilyn. Vote: Yes/6, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from December 17, 2018, second by Louisa. Vote: Yes/6, No/0
- VI. CORRESPONDENCE – None
- VII. TREASURER’S REPORT – Marilyn moved that we place \$16,584.43 on the record for audit. Second by Steven. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Jim N-yes, Marilyn-yes, Kay-yes
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- IX. NEW BUSINESS
  - i. Marilyn made a motion to approve the amended Reference and Reader’s Advisory Service Policy as presented by Jen. Second by Kay. Vote: Yes/6, No/0
  - ii. Jim N made a motion to renew our ProQuest electronic resources which include Ancestry Library Edition, HeritageQuest, and Fold3 for another year. Second by Steven. A roll call vote was taken: Jim H-yes, Louisa-yes, Jim N-yes, Steven-yes, Marilyn-yes, Kay-yes
  - iii. Kay made a motion to renew the Property Management Agreement with Lisa Rossow of Century 21 for another year. Second by Marilyn. A roll call vote was taken: Jim H-yes, Louisa-yes, Jim N-yes, Steven-yes, Marilyn-yes, Kay-yes
  - iv. Jim N made a motion to authorize Lisa Rossow, our property manager, to purchase a new refrigerator and gas stove for apartment 2 as recommended to replace aging appliances. Second by Louisa. A roll call vote was taken: Jim H-yes, Louisa-yes, Jim N-yes, Steven-yes, Marilyn-yes, Kay-yes
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION - None
- XIII. ADDITIONAL DISCUSSION – None
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:36 pm.

**Next Meeting: February 18, 2019**