

Genoa Public Library
Board of Trustee Meeting Minutes
November 18, 2019

- I. CALL TO ORDER – Meeting was called to order at 7:05 pm by Board President Jim Hansen. Trustees present: Marilyn Belin, Steven Veeneman, and Louisa McCarthy (7:11 pm). Trustee Absent: Jim Newhall. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Marilyn. Vote: Yes/3, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from September 16, 2019. Second by Jim H. Vote: Yes/3, No/0
- VI. CORRESPONDENCE – None
- VII. TREASURER’S REPORT – Marilyn moved that we place \$56,743.82 on the record for audit for the month of September. Second by Steven. A roll call vote was taken: Marilyn-yes, Steven-yes, Jim H-yes. Marilyn moved that we place \$24,677.22 on the record for audit for the month of October. Second by Steven. A roll call vote was taken: Marilyn-yes, Steven-yes, Jim H-yes.
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- IX. NEW BUSINESS
 - i. Jim H made a motion to approve the Compensation System Design proposal from HR Source for the amount of \$1,440.00. Second by Steven. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Marilyn-yes
 - ii. Steven made a motion to approve the inter-governmental agreement with PrairieCat to opt-in to a group purchase of a PrairieCat mobile app for patron use at an annual cost of \$599.00 for five years. Second by Louisa. A roll call vote was taken: Louisa-yes, Steven-yes, Jim H-yes, Marilyn-yes
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION – None
- XIII. ADDITIONAL DISCUSSION – The Board reviewed Chapter 3 *Personnel* from Serving Our Public 3.0: Standards for Illinois Public Libraries for the FY20 Per Capita grant application.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:04 pm.

Next Meeting: December 16, 2019