

Genoa Public Library District

Board of Trustee Meeting Minutes

September 21, 2026

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Trustees present: Donna Bradshaw, Mary Keys, Steven Veeneman, and Paul Swanson. Trustees absent: Jennifer Lechelt. Also present: Library Director Jen Barton. *Donna Bradshaw was the acting Secretary for the meeting in Jennifer's absence.*
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda as amended to add swearing in a trustee. Second by Donna. Vote: Yes/5, No/0
- III. SWEARING IN TRUSTEE – Paul Swanson was sworn in as the newest trustee for the library district.
- IV. PUBLIC COMMENT – None
- V. PRESENTATIONS – None
- VI. APPROVAL OF MINUTES – Steven moved to approve the minutes from August 17, 2026. Second by Mary. Vote: Yes/5, No/0
- VII. CORRESPONDENCE – Library Director Jen Barton shared that our property assessment for the tenant portion of the 232 building decreased 0.88%.
- VIII. TREASURER'S REPORT – Steven moved that \$34,711.17 be placed on the record for audit for the month of August. Second by Donna. A roll call vote was taken: Steven-yes, Mary-yes, Paul-yes, Donna-yes, Jim-yes.
- IX. OLD BUSINESS
 - i. Items on the Project List were reviewed, and the list will be updated to reflect progress and completion of current items.
- X. NEW BUSINESS
 - i. Steven moved to approve the Tax Levy Ordinance 26-03 as presented. Second by Paul. A roll call vote was taken: Steven-yes, Mary-yes, Paul-yes, Donna-yes, Jim-yes.
 - ii. Mary moved to approve the Board Meeting Ordinance 26-04 as presented. Second by Paul. Vote: Yes/5, No/0
 - iii. Mary moved to approve the Holiday Closures Ordinance Addendum to 26-04 as presented. Second by Paul. Vote: Yes/5, No/0.
- XI. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XII. DIRECTOR'S REPORT AND MONTHLY STATISTICS – Presented
- XIII. FUTURE AGENDA ITEMS – None
- XIV. ADDITIONAL DISCUSSION
- XV. CLOSED SESSION – None
- XVI. ADJOURNMENT – The meeting was adjourned in due form at 7:43 pm.

Next Meeting: October 19, 2026