

**Genoa Public Library**  
**Board of Trustee Meeting Minutes**  
**May 16, 2022**

- I. CALL TO ORDER – Meeting was called to order at 7:01 pm by President Jim Hansen. Trustees present: Steven Veeneman, Donna Bradshaw, and Jennifer Lechelt. Trustees absent: Julie Leffelman and Isabella Giannelli. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Jennifer. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from April 18, 2022. Second by Donna. Vote: Yes/4, No/0
- VI. CORRESPONDENCE – None
- VII. TREASURER’S REPORT – Steven moved that we place \$23,204.35 on the record for audit for the month of April. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
  - ii. Items in the Strategic Plan Workbook were reviewed and the list will be updated to reflect progress and completion of goals.
  - iii. Steven made a motion to approve the working budget for FY2022-23 as presented. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes
- IX. NEW BUSINESS
  - i. Steven made a motion to approve the Non-Resident Fee Schedule for FY2022-23. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Jim-yes
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. CLOSED SESSION – None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. ADDITIONAL DISCUSSION
  - i. The Board viewed the Short Takes for Trustees training video “Evaluating the Library Director”.
  - ii. Jen distributed the library director evaluation packets to trustees.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:18 pm.

**Next Meeting: June 20, 2022**