

Genoa Public Library
Board of Trustee Meeting Minutes
December 21, 2020

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Jen Lechelt, and Donna Bradshaw. Trustees absent: Marilyn Belin. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Donna. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from November 16, 2020. Second by Donna. Vote: Yes/4, No/0
- VI. CORRESPONDENCE – Jen Barton read the Notice of Commercial-Industrial Assessment Appeal from the DeKalb County Board of Review.
- VII. TREASURER’S REPORT – Steven moved that we place \$18,337.49 on the record for audit for the month of November. Second by Donna. A roll call vote was taken: Steven-yes, Jim H-yes, Donna-yes, Jen L-yes.
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Sunday hours will continue to be temporarily on hold and will be reviewed again at the January meeting.
 - iii. The library will continue providing curbside service until the Board meets again in January and the situation will be reviewed again.
- IX. NEW BUSINESS
 - i. Steven made a motion to gift full-time staff with \$100 and part-time staff with \$25 for Christmas from the Board at a total of \$450. Second by Donna. A roll call vote was taken: Steven-yes, Jim H-yes, Donna-yes, Jen L-yes.
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. CLOSED SESSION – None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. ADDITIONAL DISCUSSION
 - i. The Board reviewed Chapters 9-10 of *Serving Our Public 4.0: Standards for Illinois Public Libraries* to comply with FY21 Per Capita grant requirements.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:10 pm.

Next Meeting: January 18, 2021

***ALL BOARD MEMBERS, STAFF, AND PUBLIC ATTENDEESS WERE REQUIRED TO MAINTAIN PROPER PHYSICAL DISTANCING (AT LEAST 6 FEET APART) WHILE PARTICIPATING IN THE MEETING.**