

**Genoa Public Library**  
**Board of Trustee Meeting Minutes**  
July 20, 2020

- I. CALL TO ORDER – Meeting was called to order at 7:05 pm by Board President Jim Hansen. Trustees present: Marilyn Belin, Steven Veeneman, and Louisa McCarthy. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Jim H moved to approve the agenda, second by Steven. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from June 15, 2020. Second by Louisa. Vote: Yes/4, No/0
- VI. CORRESPONDENCE
  - i. Donna Bradshaw emailed a letter indicating her interest in becoming a trustee for the Library Board of Trustees. Steven made a motion to appoint Donna Bradshaw as a trustee for the Library Board until the next consolidated election. Second by Louisa. Vote: Yes/4, No/0
- VII. TREASURER’S REPORT – Marilyn moved that we place \$15,646.63 on the record for audit for the month of June. Second by Steven. A roll call vote was taken: Marilyn-yes, Steven-yes, Jim H-yes, Louisa-yes.
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
  - ii. The Staff Wage Recommendation was tabled until next month.
- IX. NEW BUSINESS
  - i. Steven made a motion to approve the Building Maintenance Ordinance 20-01. Second by Marilyn. A roll call vote was taken: Louisa-yes, Jim H-yes, Steven-yes, Marilyn-yes
  - ii. Jim H made a motion to accept the Phase 2: Limited Patron Access policy as amended. Second by Steven. Vote: Yes/4, No/0
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION – None
- XIII. ADDITIONAL DISCUSSION
  - iii. Jim H made a motion to accept the water heater replacement quote from Hartwig Plumbing to replace our malfunctioning unit. Second by Louisa. A roll call vote was taken: Louisa-yes, Jim H-yes, Steven-yes, Marilyn-yes
  - i. Louisa tendered her resignation as a Board trustee effective immediately due to the fact that she no longer resides in the district. The Board accepted her resignation with regrets.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:05 pm.

**Next Meeting: August 17, 2020**

**\*ALL BOARD MEMBERS, STAFF, AND PUBLIC ATTENDEESS WERE REQUIRED TO MAINTAIN PROPER PHYSICAL DISTANCING (AT LEAST 6 FEET APART) WHILE PARTICIPATING IN THE MEETING.**