

Genoa Public Library
Board of Trustees Meeting Agenda
Located in the library
August 15, 2016

Budget Hearing at 7:00 pm
Board Meeting to Follow

- I. Call to order
- II. Approval of Agenda
- III. Public Comment (limited to 5 minutes each)
- IV. Presentations
 - a. Streamline Website Engine – Jen Barton
- V. Closed Session
- VI. Approval of Minutes from July 18, 2016
- VII. Correspondence
- VIII. Treasurer’s Report to be filed for Audit
- IX. Old Business
 - a. Project List – Action Required
 - b. Strategic Plan Update – Action Required
 - c. Board Meeting Frequency – Action Required
 - d. Long-term use of Event Room space – Action Required
- X. New Business
 - a. Budget & Appropriation Ordinance 16-04 – Action Required
 - b. Apartment repairs – Action Required
- XI. Standing committees
 - a. Finance
 - b. Marketing and Communications
 - c. Technology
 - d. Facilities
 - e. Policy
- XII. Director’s Report and Monthly Statistics
- XIII. Additional Discussion
 - a. Director vacation 9/30 - 10/08/16
 - b. Book Sale volunteers
- XIV. Adjournment

Next meeting: September 19, 2016

Description of Action Items:

- **Project List**

Review items on the Project List and update on any changes and/or progress

Recommended Action

Take action as necessary to complete item tasks

- **Strategic Plan Update**

Review the draft strategic plan as presented by Alicia Schatteman. Discuss any potential changes or additions

Recommended Action

Take action when the Board feels that the document accurately reflects our mission and goals for 2016-2019

- **Board Meeting Frequency**

A Trustee has requested that we consider holding meetings less frequently to accommodate busy schedules. The law states that the Board must meet no less than 5 times per year. Discuss the pros and cons of proceeding with such action.

Recommended Action

I do not recommend meeting less than what we currently do

- **Long-Term Use of Event Room Space**

Since our change to our Event Room policy, I have been contacted by three groups that would like to establish long-term use of our Event Room space. Our policy does not allow for long-term use and so it must be discussed and decided whether to allow long-term use of that space.

Recommended Action

I do not recommend allowing long-term use of our space

- **Budget & Appropriation Ordinance 16-04**

Phil Lenzini has completed our B & A Ordinance for the FY2017-2018 which is our budget for the next fiscal year and the amount we are appropriating to spend.

Recommended Action

I recommend approving the B & A Ordinance 16-04