

Genoa Public Library

Board of Trustee Meeting Minutes

February 21, 2022

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by President Jim Hansen. Trustees present: Steven Veeneman, Donna Bradshaw, Isabella Giannelli, and Jennifer Lechelt (arrived at 7:02 pm). Trustees absent: Julie Leffelman. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Donna. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from January 17, 2022. Second by Donna. Vote: Yes/4, No/0
- VI. CORRESPONDENCE
 - i. Jen read a card from Basics DeKalb County thanking Jen and staff for their partnership and support.
 - ii. Jen notified the Board that the library had received a \$500 donation from the Genoa Lions Club toward the cost of replacing the water fountain in the Event Room originally installed per a Genoa Lions Club donation back in 2000.
 - iii. Jen read a letter from the Toys for Tots of DeKalb County thanking us for being a partner and donation site for their toy collections boxes during the holiday 2021 season.
- VII. TREASURER’S REPORT – Steven moved that we place \$39,868.47 on the record for audit for the month of January. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Isabella-yes, Jim-yes
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Items in the Strategic Plan Workbook were reviewed and the list will be updated to reflect progress and completion of goals.
- IX. NEW BUSINESS
 - i. Steven made a motion to renew the property management agreement with Lisa Rossow of Century 21 for another year. Second by Jennifer. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Isabella-yes, Jim-yes
 - ii. Steven made a motion to certify that a copy of the FY2021 Annual Financial Report containing information required by the State of Illinois Comptroller has been provided to each member of the library’s board of trustees, was presented in person, and was approved by a 3/5 majority vote. Second by Donna. A roll call vote was taken: Steven-yes, Donna-yes, Jennifer-yes, Isabella-yes, Jim-yes
 - iii. Steven made a motion to continue requiring masks of all patrons over the age of 2 in any library building as long as DeKalb County is considered a county of High Transmission according to the CDC COVID-10 Data Tracker if the Governor’s Executive Order 2021-20 mandating masks in all indoor spaces is rescinded. Second by Jennifer. Vote: Yes/5, No/0. Steven made a motion to authorize the Library Director to monitor the CDC COVID-19 Data Tracker site on a weekly basis and update the mask requirement to masks recommended once the county is at a moderate transmission level. Second by Jennifer. Vote: Yes/5, No/0
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None

- d. Policy - None
- XI. CLOSED SESSION – None
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XIII. ADDITIONAL DISCUSSION
 - i. The Board viewed the Short Takes for Trustees training video “Board Meetings”.
 - ii. The Board discussed the upcoming 100-year birthday of the Genoa Public Library beginning in 2022 and ending in 2024.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:39 pm.

Next Meeting: March 21, 2022