

Genoa Public Library
Board of Trustees Meeting Minutes
May 23, 2016

- I. CALL TO ORDER – Meeting was called to order at 7:07 p.m. by Board Vice President Marilyn Belin. Members present: Marilyn Belin, Kay Baker, Sharon Campbell, Barb Bradford, and Julie Leffelman. Members absent: Michele Dvorak and Dale Pitstick. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA-Barb moved to approve the agenda, second by Barb. Vote: Yes/5 No/0
- III. PUBLIC COMMENT- None
- IV. PRESENTATIONS- None
- V. APPROVAL OF MINUTES –Sharon moved to approve, second by Barb.
- VI. CORRESPONDENCE-There was a press release from the Illinois Department of Revenue regarding an overpayment of Personal Property Replacement Taxes to units of local government. Our PPRT funds come to us through the City of Genoa. We will wait to hear from the City regarding any amount that will need to be repaid to the State.
- VII. TREASURER’S REPORT
 - a. Barb moved that we place \$20,657.60 on the record for audit. Second by Kay. A roll call vote was taken: Marilyn-yes, Kay-yes, Sharon-yes, Barb-yes, Julie-yes
- VIII. OLD BUSINESS
 - a. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - b. The focus group planned to gather input for our strategic plan was cancelled as a result of having too few respondents. Online surveys were sent out, Alicia will compile the results. Our Strategic Planning retreat is Sunday, June 12, 2016 from 1-4 pm.
 - c. Barb and Kay attended the Genoa business meeting and the dedication of the Garden Club bench.
- IX. NEW BUSINESS
 - a. The Family Enrichment Program will start offering group meeting three times per month on Thursday mornings in the program room beginning in July.
 - b. Barb moved that we use the Non-Resident Fee Schedule 2016/2017. Second by Sharon.
Vote: Yes/5 No/0
- X. STANDING COMMITTEES
 - a. Finance- none
 - b. Marketing and Communication-none
 - c. Technology-none
 - d. Facilities-none
 - e. Policy-Director Evaluation forms are due by June 1.
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS –presented
- XII. CLOSED SESSION-none
- XIII. ADDITIONAL DISCUSSION
 - a. Barb inquired about the status of the policy for the meeting room. The Policy Committee is still in the process of preparing a policy to be reviewed by the full board.
- XIV. ADJOURNMENT- Meeting was adjourned in due form at 8:14 p.m.

Next meeting: June 20, 2016 at 6:30 p.m.