

Genoa Public Library
Board of Trustee Meeting Minutes
October 18, 2021

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Jim Hansen. Trustees present: Steven Veeneman, Donna Bradshaw, and Jennifer Lechelt. Trustees absent: Julie Leffelman. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Jennifer. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Steven moved to approve the minutes from September 20, 2021. Second by Donna. Vote: Yes/4, No/0
- VI. CORRESPONDENCE
 - i. Jen shared that we had received a Notice of Property Assessment from DeKalb County and the assessment for our apartments went up 8.31% from the previous assessment.
- VII. TREASURER’S REPORT – Steven moved that we place \$22,652.28 on the record for audit for the month of September. Second by Jennifer. A roll call vote was taken: Steven-yes, Jim-yes, Jennifer-yes, Donna-yes
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Items in the Strategic Plan Workbook were reviewed and the list will be updated to reflect progress and completion of goals.
- IX. NEW BUSINESS
 - i. Steven made a motion to approve the Library Director Succession Plan as presented which will be reviewed as needed to address staff or Board changes that would impact future application. Second by Jennifer. Vote: Yes/4, No/0
 - ii. Steven made a motion for the Genoa Public Library District to become a fine-free library check-out location beginning January 1, 2022. Second by Donna. A roll call vote was taken: Steven-yes, Jim-yes, Jennifer-yes, Donna-yes
 - iii. Jim made a motion to add our scanned newspapers to our website in response to a request for a copy of the CD containing our digitized issues of the Genoa Issue, Genoa Journal, and the Genoa Republican. Second by Steven. Vote: Yes/4, No/0
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION – None
- XIII. ADDITIONAL DISCUSSION
 - i. The Board reviewed Chapters 1-4 of Serving Our Public 4.0: Standards for Illinois Public Libraries to comply with FY22 Per Capita grant requirements.
 - ii. Isabella Giannelli introduced herself as an interested party to fill a Trustee vacancy. The Board will vote at the November 15, 2021 meeting on her potential appointment.
 - iii. Jim questioned why our library was not offering as many in-person programming opportunities as some of our library neighbors. Jen shared the in-person programs that were currently being

offered and stated that there have not been any requests (that she has been made aware of) from patrons to bring back or add programs. Donna commented that some people may not be ready for this kind of activity yet especially those with children. An informal survey of patrons gauging interest in programming to be conducted at the front desk was suggested, and Jen agreed to work on creating a survey and reporting on the results to the Board.

XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:26 pm.

Next Meeting: November 15, 2021