

Genoa Public Library
Board of Trustees Meeting Minutes
July 18, 2016

- I. CALL TO ORDER – Meeting was called to order at 7:01 p.m. by Board President Michele Dvorak. Members present: Marilyn Belin, Michele Dvorak, Sharon Campbell, Barb Bradford, Kay Baker, and Julie Leffelman. Member absent: Dale Pitstick Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA-Barb moved to approve the agenda, second by Kay. Vote: Yes/6 No/0
- III. PUBLIC COMMENT- None
- IV. CLOSED SESSION-Director Evaluation citing IL 2(c)(1)
Barb moved that the Board enter closed session at 7:03 p.m., second by Michele. The Board discussed Jen Barton’s evaluation as director for the past year. Marilyn moved to adjourn closed session at 7:50 p.m., second by Kay.
- V. PRESENTATIONS- None
- VI. APPROVAL OF MINUTES –Sharon moved to approve, second by Marilyn. Vote: Yes/6 No/0
- VII. CORRESPONDENCE-none
- VIII. TREASURER’S REPORT
 - a. Barb moved that we place \$17,290.09 on the record for audit. Second by Kay. A roll call vote was taken: Marilyn-yes, Kay-yes, Sharon-yes, Barb-yes, Julie-yes, Michele-yes
- IX. OLD BUSINESS
 - a. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - b. Sharon moved that the discussion of the strategic plan be tabled until the August meeting while the board reviews information from the retreat, 2nd by Michele.
- X. NEW BUSINESS
 - b. Michele moved that we approve Building Maintenance Ordinance 16-02, 2nd by Julie. A roll call vote was taken: Marilyn-yes, Kay-yes, Sharon-yes, Barb-yes, Julie-yes, Michele-yes
 - c. Michele moved to approve Special Reserve Resolution Ordinance 16-03, 2nd by Marilyn. A roll call vote was taken: Marilyn-yes, Kay-yes, Sharon-yes, Barb-yes, Julie-yes, Michele-yes
 - d. Barb moved to approve the transfer of surplus funds from FY 2015 in the amount of \$50,487.81 into the Special Reserve Fund. 2nd by Sharon. A roll call vote was taken: Marilyn-yes, Kay-yes, Sharon-yes, Barb-yes, Julie-yes, Michele-yes
 - e. Sharon moved to table the discussion of board meeting frequency until the trustee who introduced it is present, 2nd by Barb. Vote: Yes/6 No/0
 - f. Jen submitted the IPLAR Secretary’s Audit
- XI. STANDING COMMITTEES
 - a. Finance- none
 - b. Marketing and Communication-none
 - c. Technology-none
 - d. Facilities-none
 - e. Policy-none.
- XII. DIRECTOR’S REPORT AND MONTHLY STATISTICS –presented
- XIII. ADDITIONAL DISCUSSION-Board President Michele Dvorak announced that she will be resigning as a trustee come December 2016.
- XIV. ADJOURNMENT- Meeting was adjourned in due form at 9:20 p.m.
Next meeting: August 15, 2016 at 7:00p.m.