

**Genoa Public Library**  
Board of Trustee Meeting Minutes  
May 22, 2018

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Dale Pitstick. Members present: Jim Hansen and Jim Newhall. Members Absent: Marilyn Belin, Kay Baker, and Ben Britz. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Jim H moved to approve the agenda, second by Jim N. Vote: Yes/3, No/0
- III. PUBLIC COMMENT - None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Jim N moved to approve the minutes from April 16, 2018, second by Jim H. Vote: Yes/3, No/0
- VI. CORRESPONDENCE – Jen read a thank you note from P.E.O. Chapter BG regarding the library program Jen led on April 10, 2018 for the chapter.
- VII. TREASURER’S REPORT – Dale moved that we place \$26,081.72 on the record for audit. Second by Jim N. A roll call vote was taken: Dale-yes, Jim H-yes, Jim N-yes
- VIII. OLD BUSINESS
  - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
  - ii. Board members were encouraged to continue looking for candidates to fill our vacant Board seat.
  - iii. Jim H made a motion to table the topic of the gutters until we receive a third quote. Second by Jim N. Vote: Yes/3, No/0
- IX. NEW BUSINESS
  - i. Jim H made a motion to approve the non-resident fee schedule for fiscal year 2018-19. Second by Dale. A roll call vote was taken: Dale-yes, Jim H-yes, Jim N-yes
  - ii. Jim N made a motion to accept the working budget for fiscal year 2018-19 as presented. Second by Jim H. A roll call vote was taken: Dale-yes, Jim H-yes, Jim N-yes
- X. STANDING COMMITTEES
  - a. Finance – None
  - b. Technology – None
  - c. Facilities – None
  - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS - Presented
- XII. CLOSED SESSION – None
- XIII. ADDITIONAL DISCUSSION
  - i. Jen distributed the Director Evaluation packets to the Board members present.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 7:30 pm.

**Next Meeting: June 18, 2018**