

Genoa Public Library
Board of Trustee Meeting Minutes
May 18, 2020

- I. CALL TO ORDER – Meeting was called to order at 7:05 pm by Board President Jim Hansen. Trustees present: Marilyn Belin, Steven Veeneman, and Louisa McCarthy. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Steven moved to approve the agenda, second by Louisa. Vote: Yes/4, No/0
- III. PUBLIC COMMENT – None
- IV. PRESENTATIONS – None
- V. APPROVAL OF MINUTES – Jim H moved to approve the minutes from April 20, 2020. Second by Steven. Vote: Yes/4, No/0
- VI. CORRESPONDENCE – Employee Maddy McCarthy submitted a letter of resignation effective May 17, 2020.
- VII. TREASURER’S REPORT – Marilyn moved that we place \$17,836.68 on the record for audit for the month of April. Second by Steven. A roll call vote was taken: Marilyn-yes, Steven-yes, Jim H-yes, Louisa-yes.
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
- IX. NEW BUSINESS
 - i. Discussion for the Phase 1: Contact-Free Service was tabled until the June meeting.
 - ii. Discussion for the Transitional Services and Compensation was tabled until the June meeting.
 - iii. Louisa made a motion to accept the Working Budget for FY 2020-21 as presented. Second by Steven. A roll call vote was taken: Jim H-yes, Marilyn-yes, Louisa-yes, Steven-yes
 - iv. Steven made a motion to accept the Notice of Non-Resident Fee Structure for 2020-21 as presented. Second by Marilyn. A roll call vote was taken: Jim H-yes, Marilyn-yes, Louisa-yes, Steven-yes
 - v. Louisa made a motion to accept the Compensation and Salary Schedule policy as presented. Second by Steven. A roll call vote was taken: Jim H-no, Marilyn-yes, Louisa-yes, Steven-yes
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS – Presented
- XII. CLOSED SESSION – None
- XIII. ADDITIONAL DISCUSSION – The Director Evaluation packets were distributed to Board members.
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 8:55 pm.

Next Meeting: June 15, 2020

***ALL BOARD MEMBERS, STAFF, AND PUBLIC ATTENDEESS WERE REQUIRED TO MAINTAIN PROPER PHYSICAL DISTANCING (AT LEAST 6 FEET APART) WHILE PARTICIPATING IN THE MEETING.**