

Genoa Public Library District

Board of Trustee Meeting Minutes

January 15, 2018

- I. CALL TO ORDER – Meeting was called to order at 7:00 pm by Board President Dale Pitstick. Members present: Kay Baker, Jim Newhall, and Jim Hansen. Members Absent: Marilyn Belin and Ben Britz. Also present: Library Director Jen Barton.
- II. APPROVAL OF AGENDA – Jim H moved to approve the agenda, second by Kay. Vote: Yes/4, No/0
- III. PUBLIC COMMENT - None
- IV. PRESENTATIONS – Andrew Fullerton of Heil and Heil Insurance Agency presented quotes for insurance coverage to the Board.
- V. APPROVAL OF MINUTES – Kay moved to approve the minutes from December 18, 2017, second by Jim N. Vote: Yes/4, No/0
- VI. CORRESPONDENCE
 - i. Jen shared the information from the Genoa Area Chamber of Commerce regarding the Business Expo on March 3, 2018. The Board declined to have a booth this year.
 - ii. Jen shared the information from the Genoa Area Chamber of Commerce regarding the Annual Dinner on Wednesday, February 21, 2018. Several Board members expressed interest in attending. Jen asked for members to RSVP to her so that she can send in the reservations to the Chamber.
 - iii. Jen shared the letter from the Katz Family Foundation gifting the library \$500.00 to be used for materials celebrating American history and patriotism.
- VII. TREASURER’S REPORT – Jim H moved that we place \$19,185.48 on the record for audit. Second by Kay. A roll call vote was taken: Dale-yes, Kay-yes, Jim H-yes, Jim N-yes
- VIII. OLD BUSINESS
 - i. Items on the Project List were reviewed and the list will be updated to reflect progress and completion of current items.
 - ii. Board members were encouraged to continue looking for candidates to fill our vacant Board seat.
- IX. NEW BUSINESS
 - i. Jen shared a comparison chart of the policies, coverage levels, and premium costs between our current insurance carrier, Country Mutual Insurance Company, and the new quotes presented by Andrew Fullerton of Heil and Heil Insurance Agency. Jim N made a motion to accept all of the quotes from Heil and Heil Insurance Agency for insurance coverage for a total annual cost of \$7,711.00. Second by Jim H. A roll call vote was taken: Dale-yes, Kay-yes, Jim H-yes, Jim N-yes
- X. STANDING COMMITTEES
 - a. Finance – None
 - b. Technology – None
 - c. Facilities – None
 - d. Policy - None
- XI. DIRECTOR’S REPORT AND MONTHLY STATISTICS - Presented
- XII. CLOSED SESSION – None
- XIII. ADDITIONAL DISCUSSION – None
- XIV. ADJOURNMENT – The meeting was adjourned in due form at 7:52 pm.

Next Meeting: February 19, 2018